**Saint Joseph Parish Council meeting minutes** - Tuesday, December 3**, 2019**

Present: Patti Behrens, John Sherrer, Brian Timmerman, Gerry Ruplinger, Terry Dickenson, Laura Leigh, Carol Carlson, Doug Kotecki, Jamey Siegert, Father David Wanish, Robert Chapados

Absent: Les Skertchly, Laura Kisting

Meeting was called to order by Patti at 7:06 pm. Father David started with a prayer.

**Approval of Minutes**

John made motion to approve minutes and was seconded by Brian. Motion passes.

**Financial Statements**

No changes from previous month

**Building & Grounds Report**

Cement finished in front of church

Tree service will be back in the spring.

Parking lot will need to be sealed. The price will be between $4,200 & $4,800

$432 will be needed to set up warming oven

Dishwasher is out of commission. Committee is looking into still trying to fix it or to buy a new one.

Refrigerator pricing is being worked on.

**Parish Hall**

Brian makes a motion for not charging Oaklawn for use of facilities. Carol seconds motion. Motion passes.

Pricing for renovation hall will be $200 cleaning fee. Hourly pricing will be as follows:

$50 per hour for parish members/$100 per hour for non parish members

Knights of Columbus will continue to use facilities as they always have.

Father David always has the right to make decisions on this matter

**Religious Education update from Katie Kotecki**

There are five new mass servers. They will be trained this week. Current servers are also having a review session. The Christmas program will be on December 14th.

Dec 11-Firt Reconciliation

April 19th-Confirmation – currently sitting at 100 students

April 26th – First Communion

**Unfinished Business**

**News from Laura Kisting**

Dimax is up to speed and working.

All accounting has been moved to in house.

TV’s are installed and updated. Thank you Jamey & Doug

**New Business**

Finance committee has been reinstated. They meet quarterly.

Follow up on SOP of staff performance. Folders should be made for all employees. Staff performances should be done on a regular basis. We will have Laura make sure to make folders for all three employees.

Motion passes to give Jon Peterson a 3.5% raise.

**Messages from David Wanish**

Next meeting is January 7th .

Meeting was adjourned at 8:20.